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### C127- CONTENTS OF ISO/IEC 17024:2012 AWARENESS AND INTERNAL AUDITOR TRAINING PPT PRESENTATIONS TRAINING KIT

#### ISO/IEC 17024:2012 Awareness and Internal Auditor Training Presentation kit (Editable)

Sr. No.	Th	e entire PPT presentation kit has 6 main files as below	Document of Details
1.	PPT Presentation		No. of Slides
	1.	Awareness of ISO/IEC 17024:2012	16
	2.	ISO/IEC 17024:2012 Requirements	74
	3.	ISO/IEC 17024:2012 Documentation	14
1.	4.	Internal Management System Audit	50
	5.	ISO/IEC 17024:2012 Internal audit records	09
	6.	Steps for ISO/IEC 17024:2012 Accreditation	05
		Total no. of slides →	168
2.	A trainer's guide and hand outs and editable form to understand ISO/IEC 17024:2012 subject well in 6 chapters		Approx. 80 Pages in Ms. word
3.	Work-shops and case studies to evaluate effectiveness of training.		02 workshops and 02case studies
4.	Audit questions		Approx. 350 audit questions
5.	Audit forms		03 file in Ms. word
6.	SampleISO/IEC17024:2012systemcertifiedInternalAuditor training certificate copy to be given to participant01 file in Ms. wordafter solving workshops and case study as per sample.01 file in Ms. word		

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### Topic wise number of slides:-

Sr. No.	Title of Slides	No of Slide
1.	Awareness of ISO/IEC 17024:2012	16
2.	ISO/IEC 17024:2012 Requirements	74
3.	ISO/IEC 17024:2012 Documentation	14
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5.	ISO/IEC 17024:2012 Internal audit records	09
6.	Steps for ISO/IEC 17024:2012 Accreditation	05
	Total No. of Slides 🗲	168

#### To get more information about ISO/IEC 17024:2012 system training kit Click Here

#### Part - 1. Presentation: -

Under this directory further files are made in power point presentation as per the chapter listed below.

• Topic wise power point presentation in 6 modules as listed below.

#### 1. Awareness of ISO/IEC 17024:2012

It covers overview of ISO/IEC 17024:2012, benefits and summary of overall system and change process for ISO/IEC 17024:2012.

#### 2. ISO/IEC 17024:2012 requirements

It covers ISO/IEC 17024:2012 specifications, requirements, it gives explanation for many new concepts and given in plain english for easy understanding in ISO/IEC 17024:2012 and many places clarifications are given.

#### 3. ISO/IEC 17024:2012 Documentation

It covers documented information for ISO/IEC 17024:2012 in 4 tiers with list

4. Internal Management System Audit

It covers internal audit process for ISO/IEC 17024:2012.

#### 5. ISO/IEC 17024:2012 Internal audit records

It covers internal audit records for ISO/IEC 17024:2012.

#### 6. Steps for ISO/IEC 17024:2012 Accreditation

It covers steps for Installation, accreditation process, what happens during audit.

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# Part - 2. A trainer's guide and handouts in editable form to understand ISO/IEC 17024:2012 subject well:-

This topic covers write up for the ready reference to the participant for understanding and reading the subject to get in depth knowledge on the subject

It is given in word. You may also use it for further reading and circulations within audience

#### Chapter No.

#### Section

- 1. ISO/IEC 17024:2012 overview and awareness
- 2. ISO/IEC 17024:2012 requirements
- 3. ISO/IEC 17024:2012 documentation
- 4. Internal Management System Audit Process
- 5. ISO/IEC 17024:2012 Internal Audit Records
- 6. Steps for ISO/IEC 17024:2012 Accreditation

# Part – 3. Work-shops and Case studies to evaluate effectiveness of training 02 workshops and 02 case studies:-

This topic covers workshops and case studies to evaluate effectiveness of training. Each participant needs to solve this workshops and case study after undergoing the training. After successful completion of workshop and case studies the ISO/IEC 17024:2012.

#### Part - 4. ISO/IEC 17024:2012 audit guestions:-

The ready to use ISO/IEC 17024:2012 audit questions as below.

1. ISO/IEC 17024:2012 Clause wise questions

#### Part - 5. ISO/IEC 17024:2012 audit forms:-

This topic covers audit forms to carry our internal audit of ISO/IEC 17024:2012 and 3 forms are given.

#### Part - 6. Sample Copy of ISO/IEC 17024:2012 Internal Auditor Certificate:-

Sample ISO/IEC 17024:2012 Internal Auditor training certificate copy. This sample certificate helps to create training certificate for participants after completing the ISO/IEC 17024:2012 Internal Auditor training using our training kit.

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## Chapter-2.0 ABOUT COMPANY

Global manager group is a progressive company and promoted by a group of qualified engineers and management graduates having rich experience of 25 years in ISO consultancy and management areas. The company serves the global customers through on-site and off-site modes of service delivery systems. We offer a full range of consulting services geared towards helping all types of organizations to achieve competitiveness, certifications and compliance to international standards and regulations. So far, we have more than 2700 clients in more than 36 countries. Our ready-made training and editable document kit helps the client in making their documents with ease and make them comply with the related ISO standard faster.

- 1. Our promoters and engineers have experience in providing management training, ISO series consultancy for more than 2700 companies globally. We have clients in more than 36 countries.
- 2. We are a highly qualified team of 80 members (M.B.A., Degree engineers). Our owner has a rich professional experience in this field (since 1991).
- 3. We have 100% success rate in ISO series certification for our clients from reputed certifying body. We possess a branded image and are a leading name in the global market.
- 4. We, also, suggest continual improvement and cost reduction measures as well as highly informative training presentations and other products that gives you payback within 2 months against our cost.
- 5. So far, we have trained more than 50000 employees in ISO series certification.
- 6. We have spent more than 6000 man-days (20 man years) in the preparation of ISO documents and training slides and providing consultancy globally.

#### **Global Manager Group is committed for:**

- 1. Personal involvement & commitment from the day one
- 2. Optimum charges
- 3. Professional approach
- 4. Hard work and updating the knowledge of team members
- 5. Strengthening clients by system establishment and providing best training materials in any areas of management to make their house in proper manner
- 6. Establishing strong internal control with the help of system and use of the latest management techniques

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## **Chapter-3.0 USER FUNCTION**

#### 3.1 Hardware and Software Requirements

#### A. Hardware:-

- Our document kit can be better performed with the help of P3 and above computers with a minimum of 10 GB hard disk space.
- For better visual impact of the PowerPoint slides, you may keep the setting of colour image at high colour.

#### B. Software:-

• Documents are written in MS-Office 2007 and Windows XP programs. You are, therefore, required to have MS-Office 2007 or above versions with Windows XP

#### 3.2 Features of Document kit:-

- The kit contains all necessary documents as listed above and complies with the requirements of system standards.
- The documents are written in easy to understand English language.
- It will save much time in typing and preparing your documents at your own.
- The kit is user-friendly to adopt and easy to learn.
- The kit content is developed under the guidance of experienced experts.
- The kit provides a model of the management system that is simple and free from excessive paperwork.



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## ISO/IEC 17024:2012 Auditor Training Course Objectives

- Upon completion of the ISO/IEC 17024:2012 Auditor Training Course, participants will be able to:
- 1. Get overall awareness of ISO/IEC 17024:2012 General requirements for bodies operating certification of persons;
- 2. Understand audit process;
- 3. Know about audit records;
- 4. Understand impartiality.
- 5. ISO/IEC 17024 documentation and steps for accreditation

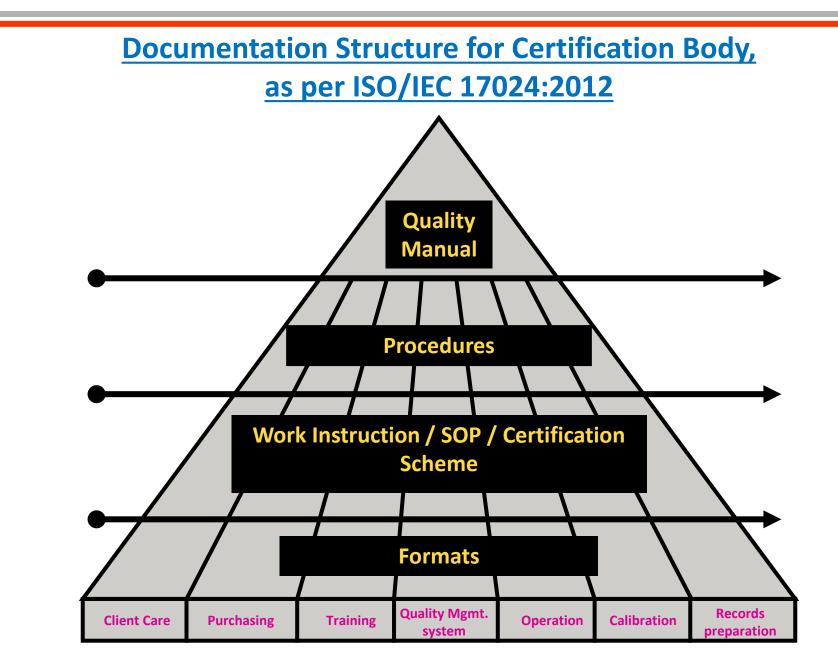


# **Documents Required by ISO/IEC 17024:2012**

Sr. No.	Clause Number	Title
1	4.3.1	Organization structure and policy for impartiality
2	4.3.7	Potential conflict of interest
3	5.2.3 a)	Associated threats to impartiality
4	6.1.4	Duties and responsibilities
5	6.1.7	Confidentiality, impartiality, conflict of interests and general rules for employees
6	6.2.3.1	Responsibilities and qualifications of other personnel involved in the assessment process (e.g. invigilators)
7	8.0	Certification scheme
8	9.3.3	Administering examinations
9	9.7.1	Condition for use of certificates, logos and marks



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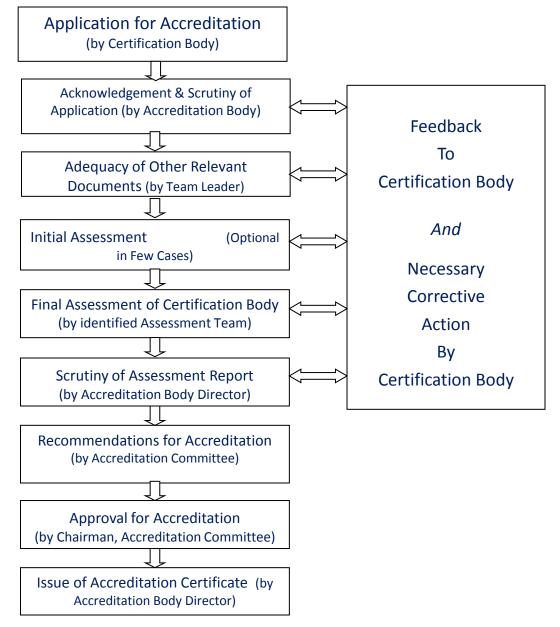
4



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## Chapter-4.0 BENEFITS OF USING OUR ISO/IEC 17024:2012 AWARENESS AND AUDITOR TRAINING PRESENTATION KIT

- By using these slides, you can save a lot of your precious time while preparing the ISO/IEC 17024:2012 awareness and certified internal audit training course materials for inhouse training programs.
- To provide you with the presentation materials and hand-outs that you need for an effective presentation on ISO/IEC 17024:2012 awareness and internal audit training, what it is, and what it requires
- Present the basics of ISO/IEC 17024:2012 awareness and internal audit training to management or other groups
- To deliver ISO/IEC 17024:2012 training in a group, using a PowerPoint presentation
- Take care for all the section and sub sections of ISO/IEC 17024:2012 awareness and internal audit training and give better understanding at all the levels during ISO/IEC 17024:2012 awareness and internal audit training implementation and sharpen the ISO/IEC 17024:2012 awareness and internal audit training requirements for all employees within organization.

## Chapter-5.0 METHOD OF ONLINE DELIVERY

On secured completion of the purchase, we provide a user name and password to download the product from our FTP server. Hence, we provide an instant online delivery of our products to the user by sending an email of user name and password.

