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C126- CONTENTS OF ISO/IEC 17020:2012 AWARENESS AND INTERNAL AUDITOR TRAINING PPT PRESENTATION KIT

### ISO/IEC 17020:2012 Awareness and Internal Auditor Training Presentation kit (Editable)

Sr. No.	Th	e entire PPT presentation kit has 8 main files as below	Document of Details
1.	PPT Presentation		No. of Slides
	1.	Overview of ISO/IEC 17020:2012	17
	2.	ISO/IEC 17020:2012 Requirements	68
	3.	ISO/IEC 17020:2012 Documentation	15
١.	4.	Internal Management System Audit	50
	5.	ISO/IEC 17020:2012 Internal audit records	09
	6.	Steps for ISO/IEC 17020:2012 Accreditation	05
		Total no. of slides →	164
2.	A trainer's guide and handouts and editable form to understand ISO/IEC 17020:2012 subject well in 6 chapters  Approx. 90 Pages in M word		Approx. 90 Pages in Ms. word
3.	• • • • • • • • • • • • • • • • • • •		02 workshops and 02case studies
4.	Audit questions		Approx. 250 audit questions
5.	Aud	it forms	03 file in Ms. word
6.	Sample ISO/IEC 17020:2012 system certified Internal Auditor training certificate copy to be given to participant after solving workshops and case study as per sample.  01 file in Ms. word		

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### Topic wise number of slides:-

Sr. No.	Title of Slides	No of Slide
1.	Overview of ISO/IEC 17020:2012	17
2.	ISO/IEC 17020:2012 Requirements	68
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6.	Steps for ISO/IEC 17020:2012 Accreditation	05
	Total No. of Slides →	164

To get more information about ISO/IEC 17020:2012 system training kit Click Here

### Part - 1. Presentation: -

Under this directory further files are made in power point presentation as per the chapter listed below.

Topic wise power point presentation in 6 modules as listed below.

#### 1. Overview of ISO/IEC 17020:2012

It covers an overview of ISO/IEC 17020:2012, benefits and summary of the overall system and change process for ISO/IEC 17020:2012.

#### 2. ISO/IEC 17020:2012 requirements

It covers ISO/IEC 17020:2012 specifications, requirements, it gives an explanation for many new concepts and given in plain English for easy understanding in ISO/IEC 17020:2012 and many places clarifications are given.

#### 3. ISO/IEC 17020:2012 Documentation

It covers documented information for ISO/IEC 17020:2012.

#### 4. Internal Management System Audit

It covers internal audit process for ISO/IEC 17020:2012.

#### 5. ISO/IEC 17020:2012 Internal audit records

It covers internal audit records for ISO/IEC 17020:2012.

### 6. Steps for ISO/IEC 17020:2012 Accreditation

It covers steps for Installation, accreditation process, what happens during an audit.

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## Part - 2. A trainer's guide and handouts in the editable form to understand ISO/IEC 17020:2012 subject well:-

This topic covers write up for the ready reference to the participant for understanding and reading the subject to get in-depth knowledge on the subject

It is given in word. You may also use it for further reading and circulations within the audience

Chapter No.	Section
1.	ISO/IEC 17020:2012 overview and awareness
2.	ISO/IEC 17020:2012 requirements
3.	ISO/IEC 17020:2012 documentation
4.	Internal Management System Audit Process

- 5. ISO/IEC 17020:2012 Internal Audit Records
- 6. Steps for ISO/IEC 17020:2012 Accreditation

## Part – 3. Workshops and Case studies to evaluate the effectiveness of training 02 workshops and 02 case studies:-

This topic covers workshops and case studies to evaluate the effectiveness of training. Each participant needs to solve these workshops and case study after undergoing the training. Users have to successful completion of workshop and case studies the ISO/IEC 17020:2012.

### Part - 4. ISO/IEC 17020:2012 audit questions:-

The ready to use ISO/IEC 17020:2012 audit questions as below.

1. ISO/IEC 17020:2012 Clause wise questions

### Part - 5. ISO/IEC 17020:2012 audit forms:-

This topic covers audit forms to carry our internal audit of ISO/IEC 17020:2012 and 3 forms are given.

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### <u>Part - 6. Sample Copy of ISO/IEC 17020:2012 Internal Auditor</u> Certificate:-

Sample ISO/IEC 17020:2012 Internal Auditor training certificate copy. This sample certificate helps to create a training certificate for participants after completing the ISO/IEC 17020:2012 Internal Auditor training using our training kit.

### **Chapter-2.0 ABOUT COMPANY**

Global manager group is a progressive company and promoted by a group of qualified engineers and management graduates having rich experience of 25 years in ISO consultancy and management areas. The company serves global customers through onsite and off-site modes of service delivery systems. We offer a full range of consulting services geared towards helping all types of organizations to achieve competitiveness, certifications, and compliance with international standards and regulations. So far, we have more than 2700 clients in more than 36 countries. Our ready-made training and editable document kit helps the client in making their documents with ease and make them comply with the related ISO standard faster.

- Our promoters and engineers have experience in providing management training, ISO series consultancy for more than 2700 companies globally. We have clients in more than 36 countries.
- 2. We are a highly qualified team of 60 members (M.B.A., Degree engineers). Our owner has a rich professional experience in this field (since 1991).
- We have a 100% success rate in ISO series certification for our clients from a reputed certifying body. We possess a branded image and are a leading name in the global market.
- 4. We, also, suggest continual improvement and cost reduction measures as well as highly informative training presentations and other products that give you payback within 2 months against our cost.
- 5. So far, we have trained more than 50000 employees in ISO series certification.
- 6. We have spent more than 60000 man-days (170 man-years) in the preparation of ISO documents and training slides.

### **Global Manager Group is committed for:**

- 1. Personal involvement & commitment from day one
- 2. Optimum charges
- 3. Professional approach
- 4. Hard work and updating the knowledge of team members
- 5. Strengthening clients by system establishment and providing the best training materials in any areas of management to make their house in a proper manner

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6. Establishing strong internal control with the help of system and use of the latest management techniques

### **Chapter-3.0 USER FUNCTION**

### 3.1 Hardware and Software Requirements

#### A. Hardware:-

- Our document kit can be better performed with the help of P3 and above computers with a minimum of 10 GB hard disk space.
- For the better visual impact of the PowerPoint slides, you may keep the setting of the color image at high color.

#### B. Software:-

 Documents are written in MS-Office 2003 and Windows XP programs. You are, therefore, required to have MS-Office 2003 or above versions with Windows XP

#### 3.2 Features of Document kit:-

- The kit contains all necessary documents as listed above and complies with the requirements of system standards.
- The documents are written in easy to understand the English language.
- It will save much time in typing and preparing your documents on your own.
- The kit is user-friendly to adopt and easy to learn.
- The kit content is developed under the guidance of experienced experts.
- The kit provides a model of the management system that is simple and free from excessive paperwork.

C 126 SAMPLE SLIDE ISO/IEC 17020:2012 - Awareness and Internal Auditor Training **PART - 2** 

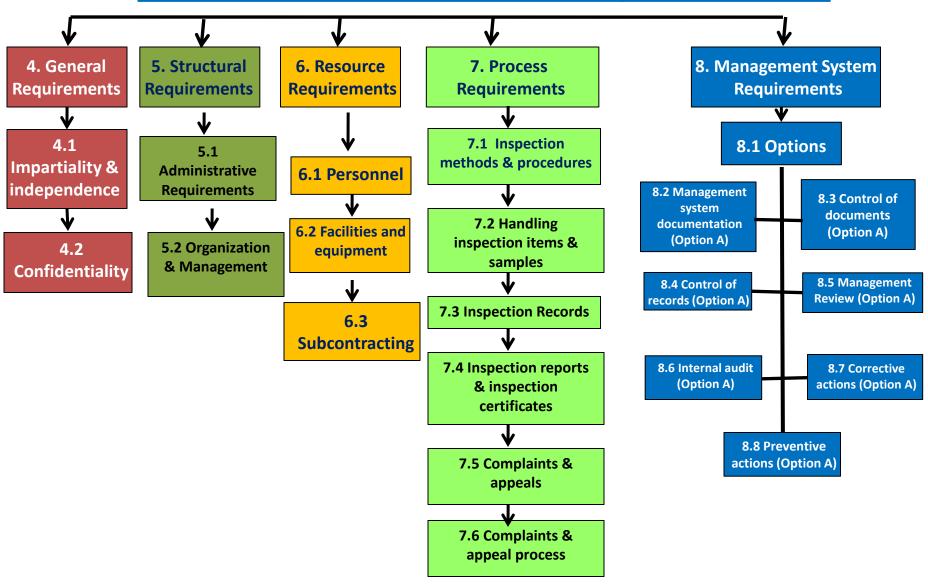


### **ISO/IEC 17020:2012 Auditor Training Course Objectives**

- Upon completion of the ISO/IEC 17020:2012 Auditor Training Course, participants will be able to:
- 1. Get overall awareness on ISO/IEC 17020:2012 requirements for Conformity Assessment of Inspection Bodies
- 2. Get the overview of ISO/IEC 17020:2012 requirements
- 3. Understand documentation (including records and procedures) required under ISO/IEC 17020:2012
- 4. Know the steps involved in ISO/IEC 17020:2012 Conformity Accreditation for Inspection Bodies

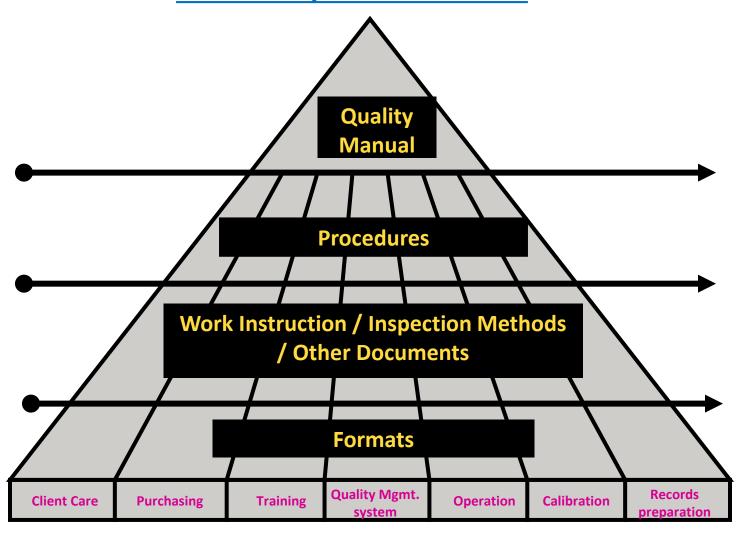


## ISO/IEC 17020:2012 Requirements





# **Documentation Structure For Inspection Body, As Per ISO/IEC 17020:2012**





## **Documents Required by ISO/IEC 17020:2012**

### **\cdot\tau** List of Documents:

Sr. No.	Reference clau	se no. Document
1.	5.1.3	Scope of Inspection services,
2.	5.1.5	Contractual conditions,
3.	5.2.3	Responsibilities for each position category and reporting structure of organization,
4.	6.1.1	Documenting the competency requirements for each function,
5.	6.2.7	Metrological traceability of measurement results,
6.	6.2.13	Protecting integrity of & security of data,
7.	7.1.2	Instructions on Inspection planning and on sampling and inspection activities,



### **Seven Steps of Implementation of Audit Program**

1. Audit Planning

2. Develop Checklists

**3. Conduct Opening Meeting** 

4. Conduct Audit

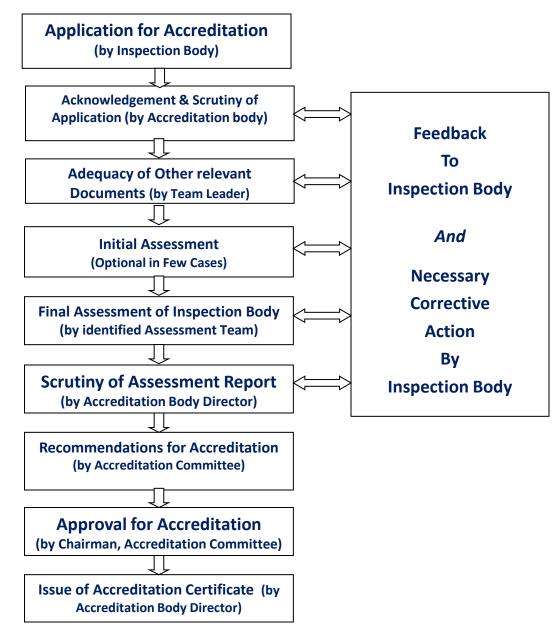
**5. Record Findings** 

**6. Conduct Closing Meeting** 

7. Prepare Audit report



ISO/IEC 17020:2012 Accreditation Process





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### Chapter-4.0 BENEFITS OF USING OUR ISO/IEC 17020:2012 AWARENESS AND AUDITOR TRAINING PRESENTATION KIT

- By using these slides, you can save a lot of your precious time while preparing the ISO/IEC 17020:2012 awareness and certified internal audit training course materials for inhouse training programs.
- To provide you with the presentation materials and hand-outs that you need for an effective presentation on ISO/IEC 17020:2012 awareness and internal audit training, what it is, and what it requires
- Present the basics of ISO/IEC 17020:2012 awareness and internal audit training to management or other groups
- To deliver ISO/IEC 17020:2012 training in a group, using a PowerPoint presentation
- Take care for all the section and sub sections of ISO/IEC 17020:2012 awareness and internal audit training and give better understanding at all the levels during ISO/IEC 17020:2012 awareness and internal audit training implementation and sharpen the ISO/IEC 17020:2012 awareness and internal audit training requirements for all employees within organization.

### **Chapter-5.0 METHOD OF ONLINE DELIVERY**

On secured completion of the purchase, we provide a user name and password to download the product from our FTP server. Hence, we provide instant online delivery of our products to the user by sending an email with username and password.

For Purchase Click Here 

→ Contact Us